

## Low-Income Solar Council Meeting - Minutes

Tuesday December 14<sup>th</sup>, 2021

### Attendance

- DTE: Michael Rivet, Lindsay Wold
- MPSC Staff: Julie Baldwin
- Vote Solar: Will Kenworthy
- Guidehouse: Cherish Smith

### Review Action Items

### Agenda

- Discuss plan for direct, targeted outreach regarding community representative application
  - o Council agreed to push application window from 12/21/2021 to 1/21/2022 – Email update to be sent this week, another the first week of January
  - o Council discussed and agreed to send targeted, individual emails the first week of January
- Review updated community engagement plan
  - o Team agreed to review updated plan and come to 1/11/2022 meeting with suggestions and ideas
- Review draft governance charter for Low-Income Solar Council
  - o Council reviewed charter and added initial suggestions
  - o Guidehouse to add comments and incorporate suggestions and send back to the group for review
  - o Council agreed to include an outline of the scope in charter but will further breakdown scope (site selection, community engagement, and fundraising), roles, and responsibilities in the community engagement plan
  - o Council agreed charter will be helpful when bringing the community representatives on board

### Closing Remarks/Next Steps