

**MIGREENPOWER COMMUNITY IMPACT PILOT**  
**LOW-INCOME SOLAR COUNCIL**  
**MEETING MINUTES**  
**OCTOBER 17, 2023**

*Minutes transcribed from recording by Reilly Butler.*

The meeting was called to order at 11:13 AM by Kayla Maas.

At 11:14 AM Kayla Maas asked the Council for any additions to the meeting agenda. No additions to the agenda were added.

At 11:15 AM Kayla Maas asked the Council to motion to approve the meeting agenda. Will Kenworthy moved and Janis Hazel seconded the motion. Kayla asked for a vote to approve the meeting agenda for the meeting on October 17, 2023, and the motion was unanimously approved.

At 11:16 AM Kayla Maas asked if there was a motion to approve the meeting minutes from October 3, 2023. Juan Shannon moved, and Janis Hazel seconded the motion. Kayla asked if there were any objections to approving the minutes. No objections were stated, and the minutes were approved from the previous meeting held on October 3, 2023.

At 11:16 AM Janis Hazel shared the Council that she did not receive an email back from the Wayne Country Metro Community Action Agency CEO to meet with the Council. Kayla Maas shared that the DTE team received an email back from the nonprofit organization with a different contact and a meeting is scheduled on October 25, 2023, at 2:00 p.m., to discuss their needs and identify a working relationship to onboard them as the fiduciary for the pilot. Eddie Smith summarized that the nonprofit organization was apologetic for their lack of communication due to a grant cycle and that they are looking forward to picking back up with the pilot opportunity.

At 11:17 AM Eddie Smith communicated to the Council that DTE is trying to provide indemnification directly for the Council and it should be completed in one month so check back in around November 15, 2023 for an update.

At 11:18 AM Kayla Maas shared the fiduciary nonprofit organization list of the primary fiduciary the Council is currently in agreement with to move forward and other identified fiduciary that would be alternative fiduciary if Wayne Metro Community Action Agency does not work out for this pilot. Janis Hazel asked if Detroit Future City and other organizations have been contacted. Kayla Maas responded that the identified fiduciary list organizations have not been contacted and serve as a back up plan, from which all organizations on the list would be contacted to gauge interest in one of them becoming a fiduciary. Janis Hazel shared with the Council that she serves on a housing taskforce appointed by the City of Detroit Council and that she has a contact for the Detroit Future City. Janis also shared with the Council that the Community Foundation of SE MI and United Way of SE MI were two organizations who Janis

reached out to previously this year. As the activities were paused to the draft of the fiduciary agreement. Kayla Maas reported to the Council that the conversations have been brought up with the DTE Legal team to provide an update with the Council and draft a new agreement with the goal to have an approved version from the DTE Legal team by the end of November.

At 11:22 PM Kayla Maas recapped the fiduciary next steps, which is meeting with Wayne Metro Community Action Agency on October 25, 2023, with an action from the meeting to have someone attend a LISC meeting. DTE is also meeting with the Legal team to draft a finalized fiduciary agreement by the end of November. Eddie Smith emphasized that establishing a fiduciary by the end of the year is the main goal. Janis Hazel asked if anyone from the Detroit Future City attended the Community Event in August of 2022 and if this pilot should be communicated to the President of the organization as a potential opportunity to serve as a fiduciary. Eddie Smith guided Janis to share the opportunity and ensure Detroit Future City understands there is conversations with another fiduciary and provide details.

At 11:26 AM Kayla Maas shared her screen of the LISC Action Items. Eddie Smith and Reilly Butler need to follow up with Juan Shannon on a conflict of interest. Juan Shannon shared with the Council he spoke with the CED Director of the City of Highland Park to have a meeting with him and Eddie after October 23, 2023. Janis Hazel shared about finding time to meet with Eddie Smith and Reilly Butler about an opportunity for the City of Detroit 2025 Budget Planning Cycle. Juan Shannon brought up an opportunity to leverage the Detroit Greenway Project as a potential location for this pilot. Kayla Maas captured that Reilly Butler will reach out to the Joe Louis Greenway Project coordinator to inquire about DTE involved in the planning process.

The meeting was adjourned at 11:53 AM.